

Schedule of Fees

By signing this Schedule, _____ (“Client”) authorizes Stuart C. Lathrop (“Service Provider”) to proceed with the requested services and agrees to the terms as set forth in this Schedule:

1. HOURLY RATE. This is a Pay-As-You-Go service at \$65.00 per hour billed in 15 (fifteen) minute intervals. A first-time deposit of \$175.00 must accompany Retainer Agreement.
2. MONTHLY RETAINER. Discounted blocks of service time can be purchased in advance monthly. Retainer discounts are based upon the minimum hours Client commits to using per month:
 - a) 4-hours per month: 5% discount, at \$61.75 per hour billed in 15 (fifteen) minute intervals.
 - b) 8-hours per month: 10% discount, at \$58.50 per hour billed in 15 (fifteen) minute intervals.
 - c) 16-hours per month: 20% discount, at \$52.00 per hour billed in 15 (fifteen) minute intervals.
 - d) 32-hours per month: 40% discount, at \$39.00 per hour billed in 15 (fifteen) minute intervals.

Retainer Fees are due by the 1st of each month. See Retainer Agreement.

3. NSF FEES. There is a \$40 NSF (insufficient funds) fee for returned checks.
4. LATE PAYMENTS. Payments not received by due date will result in work cessation. Service Provider reserves the right to refuse completion or delivery of work until past due balances are paid. Monthly late charges of \$10.00 or 1.75% (APR of 21%), whichever is greater, will be assessed on unpaid balances every 30 (thirty) days.
5. LATE FEES. Clients who consistently fail to respond to questions in a timely manner, do not supply needed information, or otherwise impair efficient work-flow increase administrative time, waste retainer hours unnecessarily, and prevent Service Provider from working to optimum standards and servicing other clients in a fair and equal manner. Service Provider reserves the right to impose late fees and/or increase hourly rates of Clients who fall into this category.

Client Signature

Date